

Online Employee Suggestion Scheme (ESS)

1. Add new ESS

PHN Employee Suggestion Scheme (ESS)

Online Forms
Approver
Report Submission
PHN Portal
Logout

Employee Suggestion Scheme (ESS)

Home / Online ESS Form

Search

Essno	Emp No	Name	Plant	Department	Date	Title	Status
1. 1	TEST01	TESTING	PHNSA	IT	02-Feb-2018	percikan spatter	Final Approved

+

1. Front page of Employee Suggestion Scheme

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+

Add

2. Click + button at bottom of the list, or go to *Online Forms* then click *Add Ess Forms*.

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Essno	Emp No	Name	Plant	Department	Date	Title	Status
1. 1	TEST01	TESTING	PHNSA	IT	02-Feb-2018	percikan spatter	Final App

Section

Date: 12-Feb-2018

Title *

Category * Suggest Implemented

Current Condition *

Before Photo (Max<=200KB)

Suggestion / Implement *

After Photo (Max<=200KB)

Saving type *

RM *

Plan date *

Improvement * Productivity Quality Safety Innovation

remark

Status

First Approver

Second Approver

Add Cancel

3. Fill in all the Ess details:
- Date
 - Title
 - Category
 - Current condition
 - Before photo (Less than 200kb size allowed)
 - Suggestion / Implemented
 - After photo (Less than 200kb size allowed)
 - Saving type
 - RM
 - Plan date
 - Improvement
 - remarks

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1. 1	TEST01	TESTING	PHNSA	IT	02-Feb-2018	percikan spatter	Final Approved
2. 2	M0445	MOHD ARIFUDDIN	PHNSA	IT	12-Feb-2018	test	New

5. You can view your latest ESS at the front page of the system.